

**POLICY, FINANCE AND DEVELOPMENT COMMITTEE**

**ACTION LIST**

**Arising from the Meeting held on Tuesday, 28 June 2022**

<b>No.</b>	<b>Minute Ref. / Item of Business</b>	<b>*Action Details / Action Due Date</b>	<b>Responsible Officer(s)' Initials</b>	<b>Action Status</b>
<b>1.</b>	<b>9. – Volunteering Policy (June 2022)</b>	Further information on various aspects of the report and policy, including performance of the previous policy, DBS checks, community safety initiatives, safety procedures, training etc.  <i><b>Due by Sep-22</b></i>	<b>MaSm</b>	Report Update (Agenda Item 12)
<b>2.</b>	<b>10. – Maximising the Council's Income (June 2022)</b>	Further market research requested in relation to the nature of redundant equipment, financial procedures and marketing plans etc.  <i><b>Due by Sep-22</b></i>	<b>TaBi</b>	Report Update (Agenda Item 9)
<b>3.</b>	<b>12. – Budget Monitoring (Q4 2021/22)</b>	Clarification be provided to regarding the figurework and calculations relating to the deficit on the Housing Revenue Account.  <i><b>Due by Jul-22</b></i>	<b>TaBi</b>	Complete
		E-mail sent by Section 151 Officer to all Committee Members with the subject 'HRA presentational query' on 3 July 2022.		
<b>4.</b>	<b>14. – Special Severance Payments by Local Authorities</b>	Requested details of any Special Severance Payments made to date by the Council.  <i><b>Due by Sep-22</b></i>	<b>DaGa</b>	Verbal Update

\* | All actions listed are those which are informally raised by Members during the course of debate upon a given item of business which do not form part of - but may be additional, incidental or ancillary to - any motion(s) carried. These actions are for the attention of the responsible Officer(s).